



Sunnyvale Art Club

EXHIBIT GUIDELINES

The Sunnyvale Art Club works with public business venues to allow display areas for the exhibit of members' work on a scheduled basis. We are fortunate to include highly visible and professional locations such as the Bean Scene in our available locations. Work selection, framing, hanging, deadlines, transportation and publicity are a few of the tasks that many take for granted yet are fundamental activities for the working artist. This program allows participating artists to get exposure and experience in the professional display of their art work from less demanding to higher profile environments. To participate in this program, sign up on the sign-up sheet that is distributed at the beginning of all membership meetings. The management of this program is under the Exhibits Chairman who answers questions, maintains the display schedule through artist notification, and communicates with our client businesses. We are fortunate to have many venues available. The following guidelines have been agreed to between our client businesses and SAC so please respect them. We are their guests when we show with them.

- Use only the hangers that are in place on the display walls. Do not relocate hangers, add additional hangers or remove existing hangers.
- Do not solicit venue management to buy your painting under any circumstances.
- Some places request a phone call previous to your installation time. The Mayor's Office is one of these.
- The requested time to hang your work in restaurants is after the noon rush.
- Avoid hanging your work in banks on the last day of the month. This is their busiest day.
- Remember to take your own safe stepstool.
- Respect "sizing" requests from venues as noted in the sign-up schedule or the hanging schedule published in the newsletter. Sizing refers to image with its frame.
 - Small 10" to 12"
 - Medium 12" to 26"
 - Large 26" to 36"
- It is thoughtful to send a thank you note after your work has been viewed.

Sales do result from work displayed at our locations and require a 10% sales fee forwarded to the Sunnyvale Art Club. Please notify the Exhibits Chairman.

EXHIBIT CHAIRMAN: CHRIS MAC DONOUGH 408-749-8350